

CERTIFICATE OF NEED

ADVISORY

Michigan Department of Health & Human Services

CERTIFICATE OF NEED

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Extension Request for Start of Construction Advisory

Extension Request for start of construction

In order to assure an efficient reviewing process, the applicant must respond to the following Rule 325.9417(2)

(1) An application for a certificate of need shall specify the timetable the applicant will follow in making the health facility, beds, services or equipment available or for beginning and completing construction.

(2) The recipient shall begin construction within 24 months of the effective date of the Certificate of Need. A recipient may request to extend the time to begin any construction beyond the 24 month period, with an amendment request to the Department. The Department may approve to extend the period of time to begin construction if the Department determines that circumstances justify an extension. Extending the 24-month period does not change the effective date of the Certificate of Need.

An Amended Request for Certificate of Need (CON) must be submitted via the CON e-Serve Application System. At this time, the Amendment Review fee of \$500 for construction extensions will be waived by the Department.

An applicant is required to stipulate justification for the construction extension and must provide proof of substantial progress. A construction extension request may not be more than a six (6) month period. Supporting documents acceptable by the Department are as follow:

- a) Verification that an Application for Plan Review, Architectural Plans and appropriate plan review application fee has been submitted to the Health Facilities Engineering Section (HFES).
- b) Formal correspondence from general contractor or construction manager indicating date construction/renovation will begin with a recent project schedule included.
- c) Board meeting minutes and supporting documents from local planning commission indicating architectural plans for proposed project are being reviewed and a construction permit from local authority will be issued.
- d) Formal correspondence from financial institution indicating status of potential financing of proposed project prior to issuing commitment letter.
- e) Formal correspondence from general contractor or construction manager indicating Michigan Frost Laws are in effect and large equipment not able to be moved on the roads.

Provide two (2) or more documents as proof of justification and substantial progress.